

Introduction To Accounting.

• Accounts: Accounts gives the rule & regulation which used for maintaining books of accounting.

♥ Three Accounts can be classified into two categories:

- i) Traditional Approach
- ii) Modern Approach

(a) Traditional Approach

Accounts

personal accounts

Impersonal accounts

Personal accounts refers to those accounts which maintain for the transaction where person user involve.

These account where person not be involve. It's denotes all activities related to Business concern.

Artificial personal accounts

Natural Personal accounts

Representatives personal accounts

(a) Artificial personal accounts: The person who made by another person are as artificial person. eg: firm, name of organisation.

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(b) Natural personal accounts:

The person who wate himself or emerge in nature with self.

eg - Coal mines, Natural gas resources, Ram, Mohan, Name of person, etc.

(c) Representatives personal accounts:

(meaning) Represent to any person for receipt or payment of Income or expenditure.

eg - Advance Income.

Advance Expenses.

Outstanding Expenses.

accrued Income

Broker

Agent.

Impersonal account

Real account
(समाप्ति) assets

Nominal account

Tangible

All the assets which are exit in the form for use in touch, sale, purchase, see and everything with seperately.

Non-tangible

The assets which are not sale or purchase seperately only exist in form realized/ amazing are called non-tangible assets.

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eg → Land,
 Building,
 Furniture,
 Stock,
 Cash,
 Bank balance.

eg → Good will,
 Copy right,
 Patent,
 Royalty,
 Trademark.

Note: All those not together assets. Increase the financial position of the firm its never use for sale separately.

Nominal Account: All the Revenue transaction are involved in nominal account.

eg → Expenditure - Income
 loss - Profit
 Sacrifice - Gain

- o Old ratio \rightarrow New ratio = Sac Ratio.
- o New ratio \rightarrow old ratio = Gain Ratio.

(b) Modern approach

There were five types of accountancy in modern approach.

- i.) Capital account.
- ii.) Liability account.
- iii.) Assets account.
- iv.) Income account.
- v.) Expenditure account.

i.) Capital account: Referred of those accounts which maintain for the purpose of starting of business organisation. Its may be classified

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into two categories:

(a) fixed capital account → when the capital of the firm remain unchanged and is not effected by any profit or losses but if original capital was reduced its may be increased up to those original accounts.

fixed capital also divided by with two categories:

(a) Sighn change arrangement,
(a) Capital account, (b) current account.

(b) current account: Under current A/c all the adjustment are adopted with capital A/c, like as capital increase if the firm make profit and if firm gets lost.

The capital of those firm will be decrease under the current account only one capital A/c are created and its contains all those statements which are tangant in the firm during the yesterday.

{ Current Account }

	Dr.		Cr.
To Profit & Loss	✓✓✓	By Balance b/d	✓✓✓
To Salary paid	✓✓✓	By (old current A/c)	✓✓
To Interest paid	✓✓✓	By Int. on cap	✓✓✓
To withdraw up	✓✓✓	By Salary.	✓✓✓
To Bop c/d	✓✓✓	By P&L A/c.	✓✓✓
		By General Reserve	✓✓✓
Decrease	✓✓✓	Increase	✓✓✓

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Opening → Balance b/d
↓ brought down

closely → Balance c/d
↓ carried down

If capital ⇒ Income (p) Increase
,, ,, ⇒ Loss (L) Decrease

Transaction of goods & Purchase

1.) Goods Sold to Deepak

Goods, Deepak

2.) Goods Sold with cash

Goods, cash

3.) Furniture Purchase with cash

Furniture, with cash

4.) Salary paid to Mohan (work)
x cash

Salary,

5.) Rent paid to land lord (cash)

Rent, land lord (cash)

6.) Purchase machinery from H.Ltd • Credit

machinery, H.Ltd - credit

7.) Goods Sale to Ram (allowed discount)

Goods, Ram

8.) Give order to Supplier for purchase of goods.
No transaction.

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- 1) If goods were purchase or sales then goods never use in transaction.
Here sales & purchase are use for recording.
- 2) Goods is the object which are purchase for the purpose of sale.
- 3) No transaction made for any order.
- 4) If Exp/Income were paid or receipt then cash will be hidden in transaction. Then with Exp/Income cash also be recorded.

Evolution and Development of Accounting:

- o Accounting ^{evolved} ~~had~~ Development in a manner similar to law, medicine and most other fields of human activity. It is an ancient art and old as money. It is an analysis art but we are of the opinion that same. Because no separate rule bring of the accounting.
- o Accounting must be prevalent during the barter system. Otherwise the exchange of article was not possible. In the exchange of article one can see the basic features of giving the benefit and receiving the benefit.
- o Kautilya who was famous Arthashastra not only relates to political and economic but also explain the art of accounting keeping practices in India.

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- o Modern system of accounting owes its origin to Luca Pacioli, an Italian and mathematician and philosopher of Venice. Pacioli is looked upon as the father of modern accounting.
- o The Summa de Arithmetica geometriae proportionum et proportionalitate was published in 1494.

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o Book keeping:

Book keeping is the process of recording the financial transaction and event of a business. It is a part of accounting and it involves identification, measurement, recording and classifying the transaction through ledgers.

Book keeping is concerned with the recording of business transaction. It's made in a significant an ordinary manner in a set of book on the basis of certain rule:

Book keeping is the combination of two words "Bookkeeping" which means recording all transaction with adopting certain rules and them maintain all transaction with adopting certain rules and then maintain into ledger for future use."

"According to J.R. Batti Book keeping is the art of recording business transaction in a books of account."

"According to R.N. Carter Book keeping is an art & science. Its correctly recording all the transaction in the books of accounts."

Conclusion:

On the basis of all above definition we say that book keeping is an art of recording business transaction in the books of account as monetary aspect.

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0 Characteristics of Book keeping :

The main characteristics of Book keeping are as follows:

- i.) Book keeping recorded in monetary form.
- ii.) Book keeping involve all business transaction like as purchase, sale, income, expenditure, payment and receipt.
- iii.) Under book keeping business transaction are recorded as per rules on regular basis.
- iv.) Book keeping procedure is used by all types of business organisation.
- v.) Book keeping prepare for knowing the position of business organisation.
- vi.) It's involve journal, ledger, trial-balance, balance sheet, etc.
- vii.) Accounts are prepared according to english ledger and Indian ledger system.

♥ Objects of Books keeping :

following are the ~~the~~ objects of book keeping:

- (i.) Keeping records of business transaction.
- (ii.) Make knowledge possible of economic condition.
- (iii.) To make aware of Business Trends.
- (iv.) find out the cause of profit and loss.
- (v.) To make rights forecast of tax.
- (vi.) Acquire knowledge of position of Business.
- (vii.) Acquire knowledge of assets and liabilities.
- (viii.) Helpful in business decision make your own.

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Accounting

Accounting is the process includes identifying, classifying, measuring, and communicating any economical transaction.

"According to R.N. Anthony"

Accounting System is a means of collecting, summarising, analysing and reporting in the monetary time for a business.

☆ According to American Accounting principal board (1970) - (A.A.P.B)

"Accounting is the service activity and its functions is to provide quantitative and about economic, interentity which are useful for taking decision."

• Aspect of Accounting definition

In order to appreciate the nature of accounting it is necessary to understand different aspects. These aspects are described as follow:

i.) Economic Event: It is necessary for a accounting definition is that business organisation consists of transactions in economic monetary.
ex: purchase of goods and services, sale of goods and services, purchase of assets.

ii.) Identifications of business transactions: For accounting identify that transaction which are with

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represent the organisation as in terms of financial nature.

- iii.) Measurement: Measurement means quantification of business transaction into financial terms, by using monetary unit.
- iv.) Recording and Summarising: After identification of accounting data the economic event in financial are recorded in the books of accounts. And after records the transaction is necessary to summarise as per well accounting procedure.
- v.) Communication: The economic event are measured identifying and recorded in such a manner that of the necessary event information and other is external & internal use of information. Here, these reports provide information about all user and its helpful for create a communication between them.
- vi.) Organisation: Accounts give information regarding the business organisation that what is the position of business and status of their profile.
- vii.) Interested user of Information: There were various region for interested in business accounting record they are investor, creditor, banker, financier, worker, trade unions and trade association.

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Accountancy

Refer to the entire body of the theory and practice of accounting. Accountancy is the sale of entire accounting systems. Its mention the rules and regulation which are used to prepare an accounting records. Its explain how to maintain the books of accounts, how to summarise the accounting information and how to communicate with various user. Its consist all principal and technique which are used in accounting.

Accounting Cycle

- 1.) Voucher
- 2.) Journalising
- 3.) Posting into ledger
- 4.) prepare cash book
- 5.) prepare Sales book
- 6.) prepare Sales return book
- 7.) prepare Purchase book
- 8.) prepare Purchase Return book
- 9.) prepare B/R book (Bills receivable)
- 10.) prepare B/P books (Bills Payable)
- 11.) prepare journal proper
- 12.) Trial Balance
- 13.) Trading account
- 14.) profit and loss account
- 15.) Balance Sheet

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- iv.) Purchase goods from Shyam with Cash.
Nominal (Exp.) Real (Assets)
- v.) Sold ~~Purchase~~ goods to Hari.
Nominal (Revenue) personal (Assets)
- vi.) Cash Receipt from Hari.
Real personal
- vii.) Cash paid to Manghi.
Real personal
- viii.) Salary paid to workman with cash.
Nominal Real
- ix.) Rent paid to landlord with cash.
Nominal Real
- x.) Commission receipt with cash.
Nominal Real
- xi.) Open a bank account with cash - deposits.
Nominal Real

Modern approach:

- i.) Capital
- ii.) liabilities
- iii.) Assets
- iv.) Revenue / Income
- v.) Expenses

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Advantages of accounting

- Accounting is useful for any types of advantages. The main advantages of accounting are as follows:

- i) Accounting help for the preparation of accounting, financial statement that is Statement of profit & loss, balance sheet and Cash flow statement.
- ii) Accounting have helpful in the management form manage the business.
- iii) Accounting is used as a proof in the court of law.
- iv) Accounting provide systematic record a business transaction.
- v) With the help of accounting every business organisation calculate their taxable amount.

Types of ~~accounts~~ accounts:

There are three types of accounting:

- i) Cost accounting.
- ii) Financial accounting.
- iii) Management accounting.

- ii) Financial accounting in the original form of accounting it concerned with recording, classifying, summarising transaction. The main task of financial accounting is to prepared income statement and financial statement it is the main work of accounting.

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- i.) Cost accounting is used by those organisation who are involved in production of services or goods. The main purpose of cost accounting is to ascertain the cost of production.
- ii.) Management accounting is concerned in accounting information which is useful to the management for formulating, operating, and controlling the business operation. It is the part of accounting system which facilitated the management process of decision making.
- Limitation: forming at a limitation of accounting.
- i.) Its record only those transaction which can be measured in term of money.
- ii.) Accounting is based on historical cost. Not in market price.
- iii.) Its based on personal judgement.
- iv.) Sometimes accounting information is based on estimate so its not give exact result.
- v.) Accounting may lead to window dressing.

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☆ Some Important word related to Accountancy

1) Capital: The amount which invested by proprietors of the firm in their business.

The Excess of Assets over liabilities is called Capital.

$$\textcircled{1} \text{ Capital} = \text{Assets} - \text{liabilities}$$

$$\textcircled{2} \text{ Assets} = \text{Capital} + \text{liabilities}$$

$$\textcircled{3} \text{ Liabilities} = \text{Assets} - \text{Capital}$$

Capital: Opening amount

Add: Additional Capital

Add: profit earned

Total

✓✓✓

Less: Withdraw

Less: Loss / Exp.

Closing - Capital

✓✓✓

- Liabilities: liabilities refers to those amount which are payable in future.

It is in the form of loan, Creditor, bills payable, Debenture, Outstanding, Expenses, Advance Income, etc.

Loan,
Creditor,

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Bills payable,
Debenture,
Outstanding,
Expenses,
Advance Income,
etc.

- Debenture: Debenture is a paper which is issued by the company to public for taking loan in open market.

There are two types of liabilities

- i) Long Time liabilities: The liabilities which are taken by the firm for purchase of fixed assets, i.e. which are payable after 1 year.
- ii) Short Time liabilities

or

Current liabilities → Short term liabilities refer to those liabilities which are taken/ arise for the purpose of making working capital. It is payable within 365 days. (0 days to 365 days) send